



MICSA Coaches and Chairs

Oakland Hills Country Club is proud to be hosting the 2020 MICSA 'Virtual' SWIM FINALS! In these unprecedented times, this year's Swim Final will be held virtually. As we all are aware, our season has been nothing if not memorable. Social distancing and mandated government-imposed protocols created a challenging season. We trust all the swimmers, coaches and fans had a fun season!!!

With that, below please find an outline of how we plan to run this year's Final.

- To allow for adequate social distancing and following of government-mandated protocols, each Club will have four (4) days to hold their own individual team *Virtual* Finals between Thursday, July 23rd – Sunday, July 26th at Noon.
- Finals Swim results are to be emailed in Hy-Tek format to Eric Gunderson at ebgundy@gmail.com within 30 minutes of completing each day's events. Final results to be submitted by 12:30pm Sunday at the latest. Please include:
 - An unlocked meet manager backup
 - An export of "results for meet manager merge of same meet"
- Officials — Each Club is responsible to arrange for their own 2 Officials for each day they are swimming.
- There will be a Meet Manager's Zoon Meeting Tuesday, July 21st at 6pm.
 - Detailed information for correctly running the meet will be provided.
 - Each Club hosting a Finals Swim at their pool, needs one Swim Manager at this meeting.
*Only Clubs that are having Finals Swim at their location need be in attendance.
- There will be an Official's Zoom Meeting on Wednesday, July 22nd at Noon led by Head Official Bob Yuhasz.
- Official's compensation will be handled by Oakland Hills.
- Officials' information must be forwarded to Bill Smith at BSmith@oakland-hills.com asap for timely payment.
Please include: Official's Full Name, Address, Email, and Cell Phone Number
- W-9 Form has been attached for those Officials needing same.
- Team "Parade of Swimmers" needs to be submitted by Thursday at 4pm —
 - Parade Video will be how each team is announced at the 'Virtual' Closing Ceremony
 - Video should run approximately 30-40 seconds.
 - Included with the tape we need to know your Rock Song of choice and what timestamp of the song to be played.
 - Be creative with the Rock and Roll theme and your song of choice — have fun with it!
 - Recording and song info need to be sent no later than Thursday, July 23rd by 4pm to:
Josh Liddell at jliddell@oakland-hills.com *this is a hard deadline for clubs to be included in video*
- 2020 MICSA 'Virtual' Swim Finals Program will be sent to Clubs electronically following the event. Please provide Dana McKee at dmckee@oakland-hills.com by Friday, July 24th at 4pm the following:
 - Roster of Team Swimmers
 - Team photo
- Finals Gift Bags for Swimmers, Finals Banner and Officials' Checks will be delivered to Clubs by Oakland Hills Staff.
- 2020 MICSA 'Virtual' Finals Results Reveal and Closing Ceremony will be Sunday, July 26th at 6pm.
- Live streaming of the Closing Ceremony will be available
*More information to follow regarding setup of live webcam/stream for Club Watch Parties and, for streaming at home.
- Medals will be handed out Monday, June 27th from 9a-Noon at OHCC, North Lot.
- Awards Podium and MICSA photographer will be at OHCC, North Lot on Monday, June 27th from 9a-Noon





SCHEDULE OF EVENTS

Tuesday, July 21 st	6pm	Meet Manager’s Zoom Meeting	*zoom invite to be sent*
Wednesday, July 22 nd	Noon	Officials Zoom Meeting—Head Official Bob Yuhasz	*zoom invite to be sent*
Thursday, July 23 rd	4pm	Swimmer’s Parade Recording to Josh Liddell at jjliddell@oakland-hills.com	
Friday, July 24 th	4pm	Roster and Team Pick sent to Dana McKee at dmckee@oakland-hills.com	
Thurs-Sun, July 23 rd —26 th		Individual Swim Finals to be held at all Clubs	*by Noon, Sunday, July 26th
		Officials’ Contact Information sent to Bill Smith at bsmith@oakland-hills.com	
Sunday, July 26 th	1:00p	Virtual Swim Finals Scores/Times to Eric Gunderson at ebgundy@gmail.com	
	5:30p	Streaming Site for Virtual Closing Ceremony will be Live	*log-in link to be sent next week
	6:00p	2020 MICSA ‘Virtual’ Closing Ceremony Viewing Party hosted at OHCC	
Monday, July 27 th	9a-Noon	Awards Podium Pictures	Oakland Hills Country Club —North Lot
		Medal pick-up at:	Oakland Hills Country Club —North Lot
			please remain in your vehicle until your turn
Tuesday, July 28 th		Unclaimed Awards to be delivered to appropriate Clubs	

